

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE 1 OF 5 PAGES	
2. AMENDMENT/MODIFICATION NO. 0004		3. EFFECTIVE DATE 02/14/01		4. REQUISITION/PURCHASE REQ. NO. W34GM1-0145-0001		5. PROJECT NO. (If applicable)
6. ISSUED BY DIRECTORATE OF CONTRACTING ACQUISITION DIVISION BLDG 2172, 13 1/2 STREET FORT CAMPBELL, KY 42223-5358		CODE DAKF23A		7. ADMINISTERED BY (If other than Item 6) DIRECTORATE OF CONTRACTING CONTRACT ADMINISTRATION DIVISION BLDG 2176, 13 1/2 STREET FORT CAMPBELL, KY 42223-5358		CODE DAKF23CA
8. NAME AND ADDRESS OF CONTRACTOR (No. Street, county, State and ZIP: Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. DAKF23-01-R-0201		
				<input checked="" type="checkbox"/> 9B. DATED (<i>SEE ITEM 11</i>) 12/19/00		
				10A. MODIFICATION OF CONTRACT/ORDER NO.		
				10B. DATED (<i>SEE ITEM 13</i>)		
CODE		FACILITY CODE				

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATA SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and data specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (<i>Specify authority</i>) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (<i>such as changes in paying office, appropriation date, etc.</i>) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (<i>Specify type of modification and authority</i>)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return ____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.*)

THE ABOVE REFERENCED SOLICITATION FOR OPERATION, MANAGEMENT, MAINTENANCE AND REPAIR FOR PUBLIC WORKS BUSINESS CENTER SERVICES IS AMENDED AS FOLLOWS:

A. PROPOSAL CLOSING DATE AND TIME REMAIN UNCHANGED.

B. REPLACEMENT PAGES ARE PROVIDED WITH THIS AMENDMENT AND CHANGES ARE HIGHLIGHTED.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (<i>Type or print</i>)		16A. NAME AND TITLE OF CONTRACTING OFFICER (<i>Type or print</i>)	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	

- C. SECTION L, PAGE L-5, PARAGRAPH 13 – PARAGRAPH VERBIAGE HAS BEEN REVISED.
- D. SECTION L, PAGE L-8, VOLUME II – SUBCONTRACTING PROPOSAL, PARAGRAPH (2)(a) , VERBIAGE HAS BEEN CHANGED IN THE PARAGRAPH AS WELL AS THE CHART TO REFLECT SUBCONTRACTING DOLLARS.
- E. SECTION M, PAGE M-4, BEFORE PAST PERFORMANCE , LANGUAGE IS ADDED WITH REFERENCE TO THE SUBCONTRACTING EVALUATION.

used, will be counted as an equivalent number of 8-1/2" x 11" pages. The Offeror may include the legend, "Source Selection Information – See FAR 3.104" in the one-inch page margins (top, bottom or either side).

3. Pages shall be consecutively numbered for each volume and tabbed as indicated below.

4. Line size and pitch requirements apply to bullets and other special text formatting, except for tables and graphic displays, which can be single spaced and a pitch requirement of choice. Tables and graphic displays should be used in a reasonable fashion for communication and not be designed to circumvent the style requirements.

5. Headers shall be in the top margin and contain the name of the Offeror on the left edge and the solicitation number on the right edge. Footers shall be in the bottom margin, and contain the date of the proposal on the left edge and the page number on the right edge.

6. Mandatory forms have been provided to help the Government's evaluation process. The "page" formatting described above does not apply to the standard forms included in this section of the solicitation.

7. Each volume shall contain the following items on the cover:

- "Proposal to Provide Operation, Maintenance and Repair of Real Property at Fort Campbell, KY"
- Volume Number and Name
- RFP Number
- Name and Address of Offeror
- Point of Contact and Phone Number
- Identification of original or copy number (e.g., 1 of 8 copies)

8. Electronic Media. By submission of a proposal on electronic media (3.5-inch 100MB Zip™ diskettes or CD), the offer certifies that the submission is readable on the machine and operating system format specified and has been verified as free of viruses. Prior to any evaluation, the Government will check all diskettes for viruses and ensure that all diskettes are readable. In the event that the diskettes are defective (unreadable), the Government will only evaluate the readable electronic files and the written proposal. The Offeror also certifies that the electronic and paper copies of its proposal submitted in response to the solicitation are identical. The 3.5-inch disk, 100MB Zip™ diskettes or CD provided with the proposal submission shall be prepared in Microsoft Word 97, and Excel 97, or be readable in these programs. They shall contain the exact files printed for each volume and directions for conversion, if required.

9. The proposal shall describe the Offeror's approach to meet the requirements of the Performance Work Statement (PWS). A statement that the prospective Offeror understands, can or will comply with the PWS; statements paraphrasing the PWS or parts thereof; and phrases such as "standard procedures will be employed" or "well known techniques will be used" shall be considered insufficient.

10. For the purpose of this proposal, the term "Offeror" includes all team or joint venture members, and all sub-contractors.

11. Proposals must conform to or exceed solicitation requirements and will be evaluated by an integrated assessment as being most advantageous to the Government, cost/price and other factors considered.

12. The Offer shall submit a proposal that addresses all evaluation areas, specifically identifying how the proposed contractual requirements will be satisfied.

13. Oral presentations on Management/Technical Approach, and written proposals will be evaluated, and initial evaluations addressing the apparent ability of the Offerors to perform the requirements of the RFP will be prepared. The Contracting Officer will establish the competitive range. Proposals determined not to be within the competitive range will be excluded from further evaluation and Offerors concerned will be notified of their exclusion in writing. In accordance with FAR 15.306(c)(1) and (2), the Contracting Officer may determine that the number of most highly rated proposals that might otherwise be included in the competitive range exceeds the number at which an efficient competition can be conducted; therefore, proposals will be limited to not more than the top five proposals.

SPECIFIC PROPOSAL INSTRUCTIONS VOLUME I – MANAGEMENT/TECHNICAL APPROACH PROPOSAL

The management/technical approach proposal shall cover your understanding of the proposed work and your proposed method of approach to attain contract objectives. Oral presentation general information:

Subcontracting Efforts and Proposed Subcontracting Efforts. Each sub-factor and required information is further defined as follows:

1. Past Subcontracting Efforts: Past subcontracting efforts is defined as the Offeror's demonstrated success in managing subcontracting plans.

(a) Subcontractor Management. Provide a narrative summary that addresses the extent of managing past approved subcontracting efforts on similar (in terms of size, scope and complexity) contracts, which have occurred within the last three years. Explain the specific types of management techniques used for these efforts and how they contributed to a high quality outcome from your Subcontractors.

(b) Accomplishment of Proposed Goals. Address whether those goals for the various categories of Small Business proposed under an approved subcontracting plan were met or exceeded during the course of contract performance for subject efforts. Explain how the subcontracting goals set by your company for subject efforts were determined realistic, challenging, and attainable.

2. Proposed Subcontracting Efforts:

(a) Subcontracting Goals. The Offeror shall address how subcontracting goals will be met or exceeded. The percentage goals that large business concerns include in their small business, small disadvantaged business, small women-owned business, and hub-zone small business subcontracting plans shall be stated as percentages of total **subcontracting** dollars in lieu of percentages of total planned subcontracting dollars as required by FAR 52.219-9. The minimum acceptable level for subcontracting goals for awards in each category of business concerns is as follows:

CATEGORY GOAL

Small Business Dollars	<u>42%</u> of total subcontracting dollars
Small Disadvantaged Business Dollars	<u>15%</u> of total subcontracting dollars
Small Women-owned Business Dollars	<u>10%</u> of total subcontracting dollars
Hub-Zone Small Business Dollars	<u>2.0%</u> of total subcontracting dollars

Subcontracting awards to Small, Small Disadvantaged, Small Women-Owned Business and Hub-Zone Small Business concerns all count toward meeting the 42% goal for subcontracting awards to small business concerns.

(b) Subcontracting Approach.

(i) Areas Proposed To Be Subcontracted. Describe in detail to what extent subcontracting shall be used to satisfy specific requirements in the solicitation. Describe supplies and services proposed to be subcontracted and identify companies by name selected as intended providers.

(ii) Small Business Selection and Management Controls. Describe your approach to utilization of Small Business and criteria for selection of quality Small Business Subcontractors. Describe management controls on timeliness and quality of subcontracted efforts.

(iii) Right of First Refusal. Explain how "Right of First Refusal" of employment of Government employees will be applied to proposed Subcontractors for this effort.

(c) Each offeror shall be required to submit a subcontracting plan IAW FAR 19.704. The subcontracting plan shall address the 11 items below. Upon completion of this OMB Circular A-76 Cost Comparison Study, if it is determined that said services shall be contracted, the Offeror selected for contract award shall have his subcontracting plan reviewed and approved by the Contracting Officer IAW AFARS Appendix CC.

(1) Separate percentage goals for using small business, HUB-Zone small business, small disadvantaged business, and women-owned small business concerns as subcontractors;

Moderate - Approach has weaknesses that can potentially cause some disruption of schedule, increase in cost, or degradation of performance. However, special contractor emphasis and close Government monitoring will probably minimize difficulties.

High - Approach has weaknesses that have the potential to cause serious disruption of schedule, increase in cost, or degradation of performance even with special contractor emphasis and close Government monitoring.

Subcontracting proposals will be evaluated based on a neutral rating as applied to the Past Performance factor where any offeror does not have a history of a subcontracting plan.

Past Performance proposals will be evaluated using a level of confidence assessment rating(LOCAR) scheme. The LOCAR method employs evaluation of both Past Performance and performance risk to determine an Expected Value rating for each offeror.

First, a numerical and adjectival "Promised Value" rating is determined for each offeror based on evaluation of their past performance record. Promised value assesses each Offeror's ability to meet or exceed contractual requirements based on their past performance record.

Next, a numerical and adjectival "Performance Risk" rating is assigned to each offeror based on the Government's examination of the offeror's past performance records. Performance risk ratings assess the risk associated with each Offeror's likelihood of success in performing the requirements stated in the RFP.

Finally, the promised value numerical rating is multiplied by the performance risk rating to derive the expected value rating for each offeror.

Offerors lacking relevant past performance history will be evaluated on the basis of: 1) past performance information with respect to predecessor companies, 2) relevant experience of key personnel, or 3) past performance history of subcontractors that will perform major or critical aspects of this requirement.

When an Offeror does not have either past performance history, offeror will be assigned a neutral/unknown Promised Value rating. The SSEB will assign the offeror a performance risk rating based on its overall assessment of the offeror's proposal and confidence that the offeror can accomplish its promises as proposed.

The rating criteria definitions for promised value and performance risk along with an example of an expected value calculation is as follows:

Promised Value Rating:

- 93-100: Exceptional. Based on the Offeror's performance record, performance met contractual requirements and exceeded many to the Government's or customer's benefit. Contractual performance was accomplished with few, if any, minor problems for which corrective actions, if taken by the Offeror, were highly effective.
- 85-92: Very Good. Based on the Offeror's performance record, performance met contractual requirements and exceeded some to the Government's or customer's benefit. Contractual performance was accomplished with few, if any, minor problems for which corrective actions taken by the Offeror were effective.
- 78-84: Satisfactory. Based on the Offeror's performance record, performance met contractual requirements. Contractual performance was accomplished with some minor problems for which corrective actions taken by the Offeror appeared to be or were effective.
- 70-77: Marginal. Based on the Offeror's performance record, performance did not meet some contractual requirements. Contractual performance reflected one or more serious problems for which the Offeror did not identify corrective actions. The Offeror's actions appeared to be only marginally effective or were not fully implemented.
- 0-69: Unsatisfactory. Based on the Offeror's performance record, performance did not meet most contractual requirements and/or recovery was not in a timely manner. Contractual performance reflected serious problems for which corrective actions, if taken by the Offeror, appeared to be or was ineffective.
- No Score: Neutral. Offeror has no relevant past performance history.